



# ASSAM POWER GENERATION CORPORATION LIMITED

Registered Office: Bijulee Bhawan, Paltanbazar, Guwahati-781 001, Assam

CIN: U40101AS2003SGC007239

Tel. No.: 0361-2739502, Fax No.03612739546/22

E-mail: info@apgcl.org, Website: www.apgcl.org

No. HR/APGCL/Esstt/2023/1522/80

Date: 28/02/2024

## **NOTIFICATION**

In reference to Advertisement No. 11/2023 dated 25/04/2023 of Assam Public Service Commission (APSC) pertaining to recruitment in the post of Assistant Manager (Electrical) and Assistant Manager (HR) in APGCL, pursuant to declaration of results by APSC vide No. 107PSC/CON/Exam- 11/2023-2024 dated 5<sup>th</sup> February, 2024, the candidates recommended by APSC for appointment in the aforementioned posts in APGCL are hereby notified to appear for Document Verification as per the schedule given below:

Date: **01/04/2024 (Friday)**

Reporting Time: **10:45 AM**

Venue: **Conference Hall of O/o the Chairman, APGCL**

Address: APGCL, 3<sup>rd</sup> Floor, Bijulee Bhawan, Paltan Bazar, Guwahati -781001

All concerned candidates are directed to report for document verification at the said venue as per the given schedule.

The document check-list is attached herewith as **Annexure-I**.

By Order etc....

**General Manager (HR),  
APGCL, Bijulee Bhawan, Guwahati-1**

Memo No. HR/APGCL/Esstt/2023/1522/80(A)

Date: 28/02/2024

Copy to:

1. OSD to the Chairman, APGCL, Bijulee Bhawan, Paltan Bazaar, Guwahati-1.
2. OSD to MD, APGCL, Bijulee Bhawan, Paltan Bazaar, Guwahati-1.
3. The Chief General Manager (Gen/H&C/PP&I/NRE/ F&A), APGCL, Bijulee Bhawan, Paltan Bazaar, Guwahati-1.
4. Candidates concerned.
5. Office Copy.

**General Manager (HR),  
APGCL, Bijulee Bhawan, Guwahati-1**

**DOCUMENT VERIFICATION CHECKLIST**

Candidates are directed to bring all certificate/testimonials in original along with a set of Self Attested Photocopy

<b>Sl. No.</b>	<b>Document</b>
1	Interview Call Letter
	Letter for document verification from APGCL
2	Online Application of the Candidate
3	Proof of Domicile of Assam (PRC issued in Assam for educational purpose/Voter ID/Employment Exchange Registration Certificate)
4	Photo Identity and Address Proof (Aadhar Card/Passport/Driving License/Voter Card)
5	Birth Certificate/Age Proof
6	HSLC Pass Certificate
7	HSLC Mark Sheet
8	HSSLC Certificate
9	HSSLC Mark Sheet
10	Degree/Diploma Certificate
11	Degree/Diploma mark sheet/Grade card
12	Post-graduate Degree/Diploma certificate, if applicable
13	Post-graduate Degree Diploma Mark Sheet Grade Card, if applicable
14	Certificate of Category (SC)/STP/STH/OBC/MOBC), if applicable
15	Certificate of EWS, if applicable
16	Certificate of Physical Disability, if applicable
17	"No Objection Certificate" from the Employer for candidates working in Govt/Semi-Govt/Public Sector undertakings
18	Certificate of Employment at APGCL, if applicable

Please note that:

- All necessary documents must be produced.
- In case conversion formula from Grade Point to Percentage Marks is not mentioned in the Grade Card of the candidate, the candidate will have to produce a certified conversion formula from the University/Institution.
- No TA/DA will be paid for appearing in the document verification process.



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No. HR/APGCL/Esstt/2023/1522/81

Date: 29/02/2024

## **CORRIGENDUM**

In reference to **Notification No. HR/APGCL/Esstt/2023/1522/80 dated 28/02/2024** pertaining to Document Verification of the candidates recommended by APSC for appointment in the post of Assistant Manager (Electrical) and Assistant Manager (HR) in APGCL, **the date of document verification as mentioned in the given schedule may be read as 01/03/2024 instead of 01/04/2024.**

Other details of the aforementioned notification shall remain same.

Inconvenience caused by the inadvertent error is deeply regretted.

**General Manager (HR),  
APGCL, Bijulee Bhawan, Guwahati-1**

Memo No. HR/APGCL/Esstt/2023/1522/81(A)

Date: 29/02/2024

Copy to:

1. OSD to the Chairman, APGCL, Bijulee Bhawan, Paltan Bazaar, Guwahati-1.
2. OSD to MD, APGCL, Bijulee Bhawan, Paltan Bazaar, Guwahati-1.
3. The Chief General Manager (Gen/H&C/PP&I/NRE/ F&A), APGCL, Bijulee Bhawan, Paltan Bazaar, Guwahati-1.
4. Candidates concerned.
5. Office Copy.

**General Manager (HR),  
APGCL, Bijulee Bhawan, Guwahati-1**